



EHPA, the European Heat Pump Association, based in Brussels is hiring a

COMMUNICATION ASSISTANT (INTERNSHIP)

Start date: Mid-August 2025	Application deadline: 28 July 2025
Duration: 9 months	
Type of contract: Convention d'immersion professionnelle (CIP)	
Remuneration: €1,200 / month + reimbursement public transport in Brussels	
GENERAL DUTIES: As a Communications Assistant at the European Heat Pump Association (EHPA) you will be immersed in the daily work of an industry association in the energy field, helping shape its messaging and engagement with EU institutions, members and wider stakeholders. You will have the chance to learn everything about heat pump technology, the industry sector and take an active role in the European energy transition.	
SPECIFIC DUTIES: More concretely, you will be supporting two departments in parallel: the certification and communication teams. Your daily tasks will involve creating content and visuals for social media channels for digital campaigns, updating the website, filming and editing promotional videos, supporting the team in coming up with new ideas. You will also help in terms of logistics for organising events such as stakeholder meetings, the Heat Pump Day, Heat Pump KEYMARK's 10 th anniversary, etc.	
EDUCATION: Relevant knowledge/experience in communications, audiovisual, project management	
PROFILE: Qualifications You don't necessarily need a background in communications, but you already have experience in digital content creation and/or project management. You are eager to learn new tools and be part of a dynamic and creative team. Personal and Social Skills You are a fast learner, pay attention to details and are creative. Language Skills You have a very good level of English (written and spoken) as it's our working language.	



European Heat Pump Association (EHPA)



Avenue de Cortenbergh 120, 1000 Brussels – Belgium



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www.ehpa.org

IT Skills

You are familiar with at least one of the following types of software: WordPress, Canva, Adobe Suite.

Other Skills

You are interested in learning about EU affairs and more specifically about the energy sector.

REPORTING

You will report to EHPA Senior Communications Officer.

OTHERS

The position is Brussels-based. Two days of homeworking in Belgium are allowed per week.

To apply, an EU Citizenship or a valid permit to work in Belgium is compulsory.

INTERESTED?

Please send your CV and motivation letter to [through this link](#) with the subject “Communication traineeship” in the e-mail.

By applying, you consent to sharing your personal information.

EHPA commits to erase it after the recruitment procedure unless needed for hiring purposes.



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